CYSF 2024 - Project Selection and Image Upload Instructions

To ensure your students' projects are ready for judging at CYSF 2024 the following must happen.

- 1. Coordinators MUST select projects and update project selection.
- 2. Students MUST complete the basic project information, the ethics and due care 2a section and the declaration section for their project on the platform.

These must be completed before **March 15**. Please give yourself and your students lots of time to complete these steps.

COORDINATOR- Project Selection

Log on to the CYSF form at https://platform.cysf.org/

Click on the menu (three horizo corner.	ntal I	ines) in the upper left h	nand 📃	Entries	s Commi	ttee /
		COORDINATOR				
Select Projects	ıÂı	School				
	8	Invitations				CYSF
	8	Projects		-		1005000
Check off the projects you would like to select to move forward for					VIEW	
judging at CYSF 2024					VIEW	2
Once you have selected the pro CYSF Selection" button. If the s sections their project will highlig	bjects stude ht gr	s you MUST click the "I nt has completed all re een. If they have not, i	Jpdate equired t will		VIEW	
nignlight red and indicate which	of tr	ie requirements they a	re missing.			

	2	Project	ts		UPDATE CYSF SELECTION
		CYSF	Students	Title	Ready For Judging
VIEW					 All requirements completed. No participant image. No project image.
VIEW					 Declaration Incomplete No participant image. No project image.
VIEW	•				 Declaration Incomplete No participant image. No project image.

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STUDENT - Declaration Section

When students log on to the platform and click the menu (three horizontal lines in the upper lefthand corner), they see all components of their project.

A green check-mark indicates that the section is complete. A red X indicates that the section is not yet complete. *Please note that not all projects are required to complete the Significant Risk Form 2B and that this will stay red. Students who DO need to complete this form will be notified by the CYSF Safety Committee.*

Students have until **March 15** to complete and make changes to all sections of their project.

The declaration section at the bottom of the menu must be completed by students or their project will NOT be eligible for judging. Students must check off all boxes and hit save.

VIEW	į.	Declarations
0	Basic Project Info	Reliability of Sources
0	Ethics Due Care 2A	I evaluated the reliability of sources especially information found online that might have questionable accuracy.
0	Significant Risk Form 2B	Used my own words I wrote my research in my own words.
	Hypothesis	No copying I did not copy someone else's work, word for word, as my own.
Ĩ		Paraphrasing
	Research	r du nor paraphrase other peoples lueas, except where i noted such and documented the original source.
0	Variables	I did not include large contributions from a single source without making alterations.
8	Procedure	Proper Credit I provided references for all the sources of information I used (including borrowed ideas or words from parents and mentors).
8	Observations	Citations I referenced ALL my citations properly, including (but not limited to) books, journals, online videos, online images and diagrams.
8	Analysis	Privacy
	Conclusion	
0	Application	
8	Sources Of Error	Coordinators must complete the project selection prior to March
8	Citations	
.0	Acknowledgement	Students must complete their Basic Project Info, Ethics and Due
8	Presentation	Care 2A and Declaration sections of their project by March 15.
8	Attachments	There will be no extensions to this deadline.
8	Declarations	



Message for students:

As you are finalizing your projects and presentations for CYSF 2024 please take a look at our CYSF YouTube channel for some helpful tips on:

- formatting your online project
- avoiding plagiarism
- answering questions at judging

CYSF YouTube

We also encourage you to go to our website at cysf.org to see the judging tally sheets and the judging rubrics. These are the documents the judges will use to score your project.

CYSF Judging Documents

Make sure all your sections are complete, especially the declaration section, by **March 15** You will lose all access to your project at this time.

Having troubles uploading your images?

- Select the file you would like to upload
- Make sure it is either .png or .jpg
- Click "Send it to the Server"
- You can now go to "Image Info" and "Browse Server" all the images you uploaded can be found here.

You can NOT link to a photo in Google Drive.

You must first download that photo as a .png or .jpg then follow the above instructions.

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Captioned image		
	OK Can	cel